

# EXECUTIVE COMMITTEE LEADER'S WORK PROGRAMME

**3 April 2017 to 31 July 2017 update**

(published as at 16<sup>th</sup> March 2017)



This Work Programme gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months. "Key Decisions" are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: [democratic@bromsgroveandredditch.gov.uk](mailto:democratic@bromsgroveandredditch.gov.uk)

The Executive Committee's meetings are normally held at 7pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527) 64252, ext: 3257 to make sure it is going ahead as planned. If you have any other queries, Democratic Services Officers will be happy to advise you. The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 7.00pm.

## **EXECUTIVE COMMITTEE MEMBERSHIP**

Councillor Bill Hartnett, Portfolio Holder for Community Leadership and Partnership  
Councillor Debbie Chance, Portfolio Holder for the Local Environment  
Councillor Greg Chance, Portfolio Holder for Planning, Regeneration, Economic Development and Transport  
Councillor John Fisher, Portfolio Holder for Corporate Management  
Councillor Yvonne Smith, Portfolio holder for Community Safety and Regulatory Services  
Councillor Mark Shurmer, Portfolio Holder for Housing  
Councillor Pat Witherspoon, Portfolio Holder for Leisure and Tourism  
Councillor Juliet Brunner  
Councillor Brandon Clayton

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Mental Health Services for Young People Task Group - Final Report <b>Key:</b> No	Executive 4 Apr 2017		Report of the Mental Health Services for Young People Task Group	Jess Bayley, Democratic Services Officer Tel: 01527 64252 ext 3268
Local Transport Plan 4 - response to consultation <b>Key:</b> No	Executive 4 Apr 2017 Council 24 Apr 2017		Report of the Head of Planning and Regeneration	Louise Jones, Planning Officer Tel: 01527 64252 ext 3221
Response to Solihull Local Plan consultation <b>Key:</b> No	Executive 4 Apr 2017 Council 24 Apr 2017		Report of the Head of Planning and Regeneration	Ruth Bamford, Head of Planning and Regeneration Tel: 01527 64252 ext 3219
Redditch Sports and Physical Activity Strategy 2017/2022 <b>Key:</b> Yes	Executive 4 Apr 2017		Report of the Head of Leisure and Cultural Services	Dave Wheeler, Leisure Services Manager Tel: 01527 64252 ext 3313
Shared Service Business Case for Customer Access and Financial Support <b>Key:</b> No	Executive 4 Apr 2017 Council 24 Apr 2017	Exempt report as consultation has not yet begun	Report of the Head of Customer Access and Financial Support	Amanda Singleton, Head of Customer Access and Financial Support Tel: 01527 64252

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Voluntary and Community Sector Grant Funding - allocation of unallocated funds for 2017/18 <b>Key:</b> No	Executive 4 Apr 2017		Report of the Head of Community Services	Judith Willis, Head of Community Services Tel: 01527 64252 ext 3284
Worcestershire Housing Partnership Plan <b>Key:</b> No	Executive 4 Apr 2017		Report of the Head of Community Services	Derek Allen, Housing Strategy Manager Tel: 01527 881278
Overview and Scrutiny Committee Annual Report 2016/17 <b>Key:</b> No	Council 24 Apr 2017		Report of Overview and Scrutiny Committee	Jess Bayley, Democratic Services Officer Tel: 01527 64252 ext 3268
Council Procurement Rules <b>Key:</b> No	Executive 6 Jun 2017 Council 19 Jun 2017		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Financial Regulations <b>Key:</b> No	Executive 6 Jun 2017 Council 19 Jun 2017		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207

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Engagement Strategy <b>Key:</b> No	Executive 6 Jun 2017 Council 19 Jun 2017		Report of the Head of Transformation and Organisational Development	Deb Poole, Head of Business Transformation and Organisational Development  Rebecca Dunne, Policy Manager Tel: 01527 881256  Tel: 01527 881616
Equalities Strategy <b>Key:</b> No	Executive 6 Jun 2017 Council 19 Jun 2017		Report of the Head of Transformation and Organisational Development	Rebecca Dunne, Policy Manager Tel: 01527 881616
Health and Safety Policy - Driving at Work <b>Key:</b> No	Executive 6 Jun 2017 Council 19 Jun 2017		Report of the Head of Transformation and Organisational Development	Deb Poole, Head of Business Transformation and Organisational Development Tel: 01527 881256
Health and Safety Policy - Statutory Inspections <b>Key:</b> No	Executive 6 Jun 2017 Council 19 Jun 2017		Report of the Head of Transformation and Organisational Development	Deb Poole, Head of Business Transformation and Organisational Development Tel: 01527 881256

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Review of Service Delivery Options - HRA Gas Maintenance Service <b>Key:</b> No	Executive 6 Jun 2017 Council 19 Jun 2017		Report of the Head of Housing Services	Liz Tompkin, Head of Housing Tel: 01527 64252 ext 3304
Policy for HRA Gas Maintenance <b>Key:</b> Yes	Executive 6 Jun 2017		Report of the Head of Housing Services	Liz Tompkin, Head of Housing Tel: 01527 64252 ext 3304
Housing Business Case <b>Key:</b> No	Executive 6 Jun 2017 Council 19 Jun 2017		Report of the Head of Housing Services	Liz Tompkin, Head of Housing Tel: 01527 64252 ext 3304
Partnership with a White Label Energy Company for the Provision of Energy <b>Key:</b> No	Executive 6 Jun 2017		Report of the Head of Environmental Services	Kath Manning, Climate Change and Energy Support Manager Tel: 01527 587094
Write Offs April 2016 - March 2017 Annual Report <b>Key:</b> No	Executive 6 Jun 2017		Report of the Head of Customer Access and Financial Support	Amanda Singleton, Head of Customer Access and Financial Support Tel: 01527 64252

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Review of Saturday Opening Hours <b>Key:</b> No	Executive 6 Jun 2017		Report of the Head of Customer Access and Financial Support	Amanda Singleton, Head of Customer Access and Financial Support Tel: 01527 64252
Anti Fraud and Corruption Policy <b>Key:</b> No	Executive 6 Jun 2017		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Consolidated Revenue and Capital Outturn and Financial Reserves Statement 2016/17 <b>Key:</b> No	Executive 6 Jun 2017		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Energy Management Budget Bid <b>Key:</b> No	Executive 6 Jun 2017 Council 19 Jun 2017		Report of the Head of Customer Access and Financial Support	Amanda Singleton, Head of Customer Access and Financial Support Tel: 01527 64252
Planning Fees <b>Key:</b> No	Executive 6 Jun 2017		Report of the Head of Planning	Ruth Bamford, Head of Planning and Regeneration Tel: 01527 64252 ext 3219

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Reddicard Review <b>Key:</b> No	Executive 11 Jul 2017		Report of the Head of Leisure and Cultural Services	Julie Heyes, Business Development Manager Tel: 01527 881377
Budget process 2018/19 <b>Key:</b> No	Executive Between 1 Sep 2017 and 31 Mar 2018		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Voluntary and Community Sector Grant Funding 2018/19 <b>Key:</b> No	Executive 12 Sep 2017 Council 2 Oct 2017		Report of the Head of Community Services	Judith Willis, Head of Community Services Tel: 01527 64252 ext 3284
Finance Monitoring Quarter 1 2017/18 <b>Key:</b> No	Executive 12 Sep 2017		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Economic Priorities for Redditch Annual Report 2016-17 <b>Key:</b> Yes	Executive 12 Sep 2017		Report of the Head of North Worcestershire Economic Development and Regeneration	Dean Piper Tel: 01562 732192

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Fees and Charges 2018/19 <b>Key:</b> No	Executive 31 Oct 2017 Council 20 Nov 2017		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Local Council Tax Support Scheme <b>Key:</b> No	Executive 31 Oct 2017 Council 20 Nov 2017		Report of the Head of Customer Access and Financial Support	Amanda Singleton, Head of Customer Access and Financial Support Tel: 01527 64252
Pay Policy 2018-19 <b>Key:</b> No	Executive 31 Oct 2017 Council 20 Nov 2017		Report of the Head of Transformation and Organisational Development	Becky Talbot, Human Resources and Development Manager Tel: 01527 64252 ext 3385
Finance Monitoring Quarter 2 2017/18 <b>Key:</b> Yes	Executive 12 Dec 2017		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207



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HRA Initial Budget 2018/19 - 2020/21 <b>Key:</b> No	Executive 16 Jan 2018 Council 29 Jan 2018		Report of the Executive Director Finance and Resources and Head of Housing Services	Liz Tompkin, Head of Housing  Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 64252 ext 3304  Tel: 01527 881207
Council Tax Base 2018/19 <b>Key:</b> Yes	Executive 16 Jan 2018		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207
Finance Monitoring Quarter 3 2017/18 <b>Key:</b> Yes	Executive 27 Mar 2018		Report of the Executive Director Finance and Resources	Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207